



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM
UPDATED**

Date: February 8, 2022
To: Sarah Tanksley, Director of Communications and Media Relations
From: Kimberly Hodge, Massage Board Director 1
Name of Board or Committee: Tennessee Massage Licensure Board
Date of Meeting: February 9, 10, 2022
Time: 9:00 a.m., Central Time
Place: Iris Room
665 Mainstream Drive
Nashville, TN 37243

Link to Recording: **February 9, 2022 Board Meeting Link**

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/971feed7ef12457aa119e77b611201141d>

February 10, 2022 Board Meeting Link

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/ffa2c8ed6979413eb4be26a530189e851d>

Major Item(s) on Agenda for Board Meeting:

1. Review and approve the minutes from the November 8, 9, 2021 meeting.
2. Receive, discuss, and/or update Board on New Business in Administrative Office
 - a. Introduction of new Board Attorney, Ms. Jessica L. Turner
 - b. Introduction of new Board Member, Ms. Emily Newborn
 - c. Administrative Staff Change
 - d. Update on MTL D
 - e. Tennessee Massage School Meeting to be held April 19, 2022
 - f. Update on Proposed Legislation
3. Receive reports and/or requests from the Office of General Counsel.

- a. Contested Cases
 - b. Consent Orders
 - c. Agreed Orders
 - d. Agreed Citations
 - e. Orders of Compliance
 - f. Request for Order Modification
4. Receive reports and/or requests from the Director/Manager.
 5. Receive reports and/or requests from the Division of Health Licensure and Regulation (Financial Report) if needed.
 6. Receive reports and/or requests from the Office of Investigation's Disciplinary Coordinator.
 7. Review, approve/deny, and ratify new licensure files.
 8. Review, approve/deny, and ratify Agreed Citations for continuing education violations and lapsed licenses.
 9. Applicant file review if needed
 10. Applicant interviews
 11. Review and discuss legislation and take action if needed.
 12. Ratify approved continuing education courses if needed.
 13. Review board correspondence.
 14. Review approval requests for continuing education courses and providers if needed.
 15. Consider requests for continuing education waivers if needed.
 16. Review quarterly update from the Tennessee Professional Assistance Program.
 17. Discuss and take action on school approvals and /or program changes if necessary.
 18. Review, discuss, and take action, if necessary, on NCBTMB's criteria for approval for distance learning classes.
 19. Review, discuss, and take action, if necessary, on Tennessee Massage Board School's Annual Reports.
 20. Review, discuss, and take action, if necessary, on a policy regarding timeframe to submit a new application for establishment change of responsible person.
 21. Review, discuss, and take action, if necessary, on a change to the lapsed license policy for massage establishments.
 22. Review, discuss, and take action, if necessary, on a policy regarding two-hour TN Law class for Establishment Renewal.

23. Discuss and take action, if necessary, on reinstating establishment inspections.
24. Discuss and approve or deny consultant to assist the Administrative Office in the review of, applicant files for educational concerns.
25. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies.
26. Public Comments and receive, discuss and determine future agenda items.
27. Adjournment

NOTE: Any business not concluded on Wednesday February 9, 2022 will be conducted on Thursday February 10, 2022.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.